



# Iowa Department of Human Services

Terry E. Branstad  
Governor

Kim Reynolds  
Lt. Governor

Charles M. Palmer  
Director

Date: 2/2/15

Name of Provider Irene Jeffery	County Polk	
Care Address 453 E Lally St	City Des Moines	Zip Code 50315
Mailing Address —	City —	Zip Code —
Phone —	Email —	

Date of Complaint: 1/28/15

Date of visit: 1/30/15

<input type="checkbox"/> Scheduled	<input checked="" type="checkbox"/> Unannounced	<input type="checkbox"/> N/A
<input checked="" type="checkbox"/> Non-Compliance with Regulations Founded	<input type="checkbox"/> Compliance with Regulations Found	
<input type="checkbox"/> N/A		

## RECOMMENDATION FOR REGISTRATION:

<input checked="" type="checkbox"/> No CHANGES to registration status recommended
<input type="checkbox"/> REVOCATION of Registration

## CATEGORY OF CARE:

<input checked="" type="checkbox"/> Category A
<input type="checkbox"/> Category B
<input type="checkbox"/> Category C (with no co-provider)
<input type="checkbox"/> Category C (with co-provider)

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**Summary of Complaint:** The Department received a complaint concerning a medical emergency and an unresponsive infant in the care of Category A provider Irene Jeffery.

## Rule Basis and Findings of Complaints:

**110.5(1) Conditions in the home are safe, sanitary, and free of hazards.**

**110.5(9)a Gives careful supervision at all times.**

## Findings:

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Story/Boone County Office  
126 South Kellogg, Suite 101  
Ames, IA 50010  
Telephone: (515) 292-2035; Fax: (515) 296-2672

During an unannounced home visit on 1/30/15, I conducted a review of events which have transpired since 1/27/15 as related to an infant with a medical emergency in the care of Category A provider Irene Jeffery. Ms. Jeffery described going to wake a napping infant in her care. While doing so, the provider noticed the infant presented unusual breath sounds/respirations. The provider made a determination the child was not breathing, began CPR, and placed call to emergency response services.

Ms. Jeffery showed me the sleeping arrangement in her bedroom used by this infant. Another toddler was sleeping appropriately in a pack and play during my visit, and provider Jeffery described this being very similar to how the infant was sleeping on 1/27/15. She reports the child was on her back, and that no pillows or blankets were in the pack and play.

I also conducted a telephone interview with Des Moines Police Detective Lori Kelly who was assigned to investigate the case. Officer Kelly indicated Irene's description matched statements from other adult witnesses present who were related to the distressed child and were helping to try and revive the infant. Officer Kelly also shared information from Iowa Methodist Hospital's Pediatric Intensive Care Unit and Emergency Room staff. They did not have any information to suggest any type of abuse had occurred and reported no immediate signs of injury.

I have no reported information or observation Irene Jeffery is out of compliance with providing a safe sleeping environment for the children in her care or that she is out of compliance with providing proper supervision.

**Resolution and Action Required:**

Regarding the reported complaint, provider Irene Jeffery was found to be in compliance with supervision and sleeping environment. No further action related to the complaint is necessary.

Regarding the full spot check, some other areas of non-compliance were discovered as described below. These will be followed up with an in person re-check sometime on or after 4/13/15.

This letter is in regards to the 1/30/15 complaint check of your Category A, Registered Child Development Home. Iowa Code Chapter 237A and 441 Iowa Administrative Code, Chapter 110, describes specific requirements that must be met by a Registered Child Development Home. The following areas were out of compliance at the time of my visit:

- ☐ 110.4 No more children are in care than the rules for the specific category will allow. (Past billing reports indicate that you are over the allowable number of under school age children for brief periods of time, but on a regular basis. You will need to manage your part time under school age children to ensure you never have more than six at any time, or need to apply to become a

Category B provider. I have included a change application that can be used if you decide to apply to apply to become a Category B provider.)

☐ 110.5(1)b All medicines and poisonous, toxic, or otherwise unsafe materials are secured from access by a child. (You need to install child safety locks on your lower kitchen cabinet, or need to move your cleaning supplies and chemicals out of reach of children.)

☐ 110.5(1)q All dogs and cats have annual examinations. Records of the exams are on file and must verify that routine immunizations are current and animal is free of endo and ecto parasites. (You need to obtain a current vet statement for you dog to be kept on file. I shared the State form that your vet needs to complete. If it has been more than a year since his last visit, a new appointment must be scheduled.)

**110.5(2) A provider file is maintained and contains:**

☐ 110.5(2)a A physician's signed statement of health and immunization status on the provider and all members of the household who may be present when children are in the home. Statements must be obtained at the time of initial registration and updated every two years. (You need to obtain a current physician signed statement of health for yourself and daughter to be kept on file. The new State form I shared with you needs to be renewed every three years.)

☐ 110.5(2)b Two hours of approved child abuse and neglect mandatory reporter training (and every 5 years thereafter.) (You need to find or obtain current certification in the mandatory reporter training to be kept on file.)

☐ 110.5(2)d An individual file is maintained for each substitute and contains: (You need to apply to add substitute Ray Lynn Hasty to your registration and have appropriate background checks conducted. You also need to establish a file for her with a copy of a current physician signed statement of health, current certification in mandatory reporter training, and current certification in CPR and First Aid.)

☐ 110.5(2)d A completed DHS Criminal History Record Check, form B, 595-1396.

☐ 110.5(2)d A completed Request for Child Abuse Information, form 470-0643

☐ 110.5(2)d A physician's signed statement of health of at the time of employment and at least every two years thereafter.

☐ 110.5(2)d Certification of two hours of approved training relating to identification and reporting of child abuse within 6 months of employment and repeated every 5 years.

☐ 110.5(2)d Certification in infant and child first aid that includes mouth-to-mouth resuscitation. If they are unable to locate first aid training that includes mouth-to-mouth resuscitation, they must complete both a first aid course and CPR.

**110.5(8) Children's Files** (You need to update several of your children's files to be sure each contains a signed emergency medical treatment authorization form, a current physician signed

statement of health, and a parent signed permission slip to attend activities away from the childcare home.)

☐ 110.5(8)c A signed medical consent from the parent authorizing emergency treatment.

☐ 110.5(8)e For infants and preschoolers: A statement of health signed by a physician submitted annually.

☐ 110.5(8)i Written permission from the parent(s) for their child to attend activities away from the child development home. It must include times of arrival and departure, destination, and person(s) responsible for the child.

**110.5(9) The provider meets the following requirements:**

☐ 110.5(9)d If absence is planned, care is provided by a DHS-approved substitute. (You need to apply to add Ray Lynn Hasty to your registration.)

**110.8(1) SPECIFIC REQUIREMENTS FOR CHILD DEVELOPMENT HOME  
CATEGORY "A"**

☐ 110.8(1)a Not more than six preschool children present at any one time including infants. (See earlier description.)

Non-compliance with any of the mandated regulatory requirements listed above may lead to the cancellation or revocation of your Child Development Home Registration. **Please take whatever steps are necessary to completely address each of the violations noted above. It is essential you correct all above-mentioned violations on or before** 4/13/15.

☒ Based on the items out of compliance listed above, you will be required to have a re-check or follow-up visit to your home. This visit will occur on or after 4/13/15.

Please call me if you have any further questions.

Sincerely,



Earl Crow  
Child Development Home Compliance Checks  
DHS, Story County  
(515) 268-7106

**C. Mark Chappelle**  
Social Work Supervisor  
DHS, Dallas County  
(515) 993-1705

Always Remember:

Child Care Resource and Referral is an excellent resource for providers to access training options and support in your area. You can reach Child Care Resource and Referral at 1-800-722-7619.

As you plan your future trainings to meet your 24 hours of training requirement, please remember that you need to use only DHS approved training and only 12 hours can be by self-study. You can access the approved training by going to [http://dhs.iowa.gov/sites/default/files/CC Professional Development.pdf](http://dhs.iowa.gov/sites/default/files/CC%20Professional%20Development.pdf) and you can sign up for training at <https://ccmis.dhs.state.ia.us/trainingregistry/>

All providers need to maintain compliance with rules set out in Iowa Administrative Code, Chapter 110, which includes: 441 IAC 110.5(1): Check with the appropriate authorities to determine how the following local, state, or federal laws apply to you: • Zoning code • Building code • Fire code • Business license • State and federal income tax • Unemployment insurance • Worker's Compensation • Minimum wage and hour requirements • OSHA • Americans with Disabilities Act (ADA).